

## PNSrivastava

**From:** PNSrivastava <pn.srivastava@baba.in>  
**Sent:** 20 September 2021 13:29  
**To:** 'Himangshu Saikia'  
**Cc:** 'ks.yadav'; 'kapurk'; 'amit.dutta'; 'Meghna Maurya'  
**Subject:** RE: HRMS Modification

Dear Himangshu,

Step 1: You/Employee can change his information by

Link : <http://192.168.0.93:8080/babatest197/f?p=405> ( Local Network, within Baba) -- you can access via VPN or connect your Office PC via Anydesk from outside  
ID : E19583  
PW: E19583

**User can edit his/her Employee information – 1**

File Edit View History Bookmarks Tools Help

IMIS - Work Flow x My Profile x +

192.168.0.93:8080/babatest197/f?p=405:1001:14548185174790::P1001\_EMPLOYEE\_CODE,P1001\_COMPANY\_CODE:E19583.02

Dashboard

My Profile

My Profile - Approval

My Leave

My Attendance

My Salary

HR Policies

Download Forms

Dept. Attendance

**Employee Detail**

Salutation MR First Name Himangshu Mid Name Sekhar Last Name Saikia

Employee Name Himangshu Sekhar Saikia

Date of Birth 01-APR-90 Blood Group B+ Marital Status Single Gender Male

Mothers Name Smt. Guna Prova Saikia Fathers Name Sh. Subha Chandra Saikia

Mobile No. 9678575795 Emergency Contact No. 8076096460 Religion Hindu

Alternate Mobile No. Personal Mail ID Nationality Indian

**Employment Detail**

Location/Premises Sector 60, Noida

Department People Services Section Human Resources

Cadre M-2 Designation Assistant Manager - H

Reports To Amit Dutta

Bank I.C.I.C.I Bank Ltd. - Noida, A/C NO. 003105001116

Employment Status Confirmed

Date of Joining 01-MAR-13

Notice Period (Days) 30

Bank A/C No. 025301570411

**Education**

ID	Qual.	Qualification Description	Board	Subjects	Medium of	Passing	(%)	Status	Default
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**2**

192.168.0.93:8080/babatest197/f?p=405:1005:54966362164::RP:1005:P1005\_EMPLOYEE\_CODE:E19583

Dashboard

My Profile

My Leave

My Attendance

My Salary

HR Policies

Download Forms

Dept. Attendance

**Employee Details**

Employee Name E19583 Himangshu Sekhar Saikia

Marital Status Single

Nationality Indian

Religion Hindu

Personal Email ID

Mobile Number 9678575795

Emergency Contact No. 8076096460

Blood Group B+

Emergency Contact Name

Emergency Contact Relation

Emergency Contact Mobile

Emergency Contact Address

Designation Assistant Manager - HR

ICadre M-2

Department People Services

Aadhar Card No.

Pan Number

Voter ID

Driving License

Passport No.

Others Doc No.

Others Doc Name

Created By E19583

Created On 09-SEP-2021 15:44

Last UPD By

Last UPD On

Address Education Experience PV Details Medications Details

Home Application 405 Edit Page 1005 Session View Debug RT Debug Page Info Query Edit Theme Roller

## HR Approval Screen:

File Edit View History Bookmarks Tools Help

IMIS - Work Flow Page Designer Employee Profile - Approval

192.168.0.93:8080/babatest197/?p=405:1011:5499666362164:::

Employee Profile - for Approval

Search: All Text Columns Go Actions

Code	Salutation	Employee Name	Designation Code	Department Code	Marital Status	Nationality	Religion
E19583	MR	Himangshu Sekhar Saikia	Assistant Manager - HR	People Services			
E20086	MR	Parmatma Nand Srivastava	M1901	Information Technology	M	Indian	001
E21341	MS	Pooja Singh	M1301	Information Technology			

Home Application 405 Edit Page 1011 Session View Debug Debug Page Info Quick Edit Theme Roller

01:18 PM 20-09-2021

Address/Education/Experience/PF/ESIC/Mediclaim

## Approval of Employee Detail

File Edit View History Bookmarks Tools Help

IMIS - Work Flow Page Designer Employee Profile - HRMS

192.168.0.93:8080/babatest197/?p=405:1005:5499666362164::P1005\_EMPLOYEE\_CODE:P1005\_MODE:E19583.A

Employee Details

Approve Save Back

Employee Name E19583 Mr. Himangshu Sekhar Saikia

Marital Status Single

Nationality Indian

Religion Hindu

Personal Email ID

Mobile Number 9678575795

Emergency Contact No 8076096460

Blood Group B+

Emerg Contact Name

Emerg. Contact Relation

Emerg. Contact Mobile

Emerg. Contact Address

Designation Assistant Manager - HR

J.Cadre M-2

Department People Services

Aadhar Card No

Pan Number

Voter ID

Driving License

Passport No

Others Doc No

Others Doc Name

Created By E19583 Last UPD By

Created On 06-SEP-2021 15:44 Last UPD On

Address Education Experience PF Details Mediclaim Details

Search: All Text Columns Go Actions

192.168.0.93:8080/babatest197/?p=405:1:5499666362164:::application 405 Edit Page 1005 Session View Debug Debug Page Info Quick Edit Theme Roller

01:19 PM 20-09-2021

Employee Details

Employee Name: E19583 Mr. Himangshu Sekhar Saitkia

Marital Status: Single

Nationality: Indian

Religion: Hindu

Personal Email ID:

Mobile Number: 9678575795

Emergency Contact No: 8076096460

Blood Group: B+

Emerg Contact Name:

Emerg. Contact Relation:

Emerg. Contact Mobile:

Emerg. Contact Address:

Designation: Assistant Manager - HR

J.Cadre: M-2

Department: People Services

Aadhar Card No:

Pan Number:

Voter ID:

Driving License:

Passport No:

Others Doc No:

Others Doc Name:

Created By: E19583 Last UPD By:

Created On: 06-SEP-2021 15:44 Last UPD On:

Address Education Experience PF Details Mediclaime Details

Employee Profile - Address

Nationality: Seq 1 Address Type: Permanent Contact Person: Himangshu Status: New

Address: Flat No.8 G, Dishant Tower, Lakhimi Nagar, Hatigaon, Guwahati, Assam

Mobile Number:

Emergency Contact No:

Blood Group:

Emerg Contact Name:

Emerg. Contact Relation:

Emerg. Contact Mobile:

Emerg. Contact Address:

Country Code: India State Code: Assam District Code: Kamrup City Code: GUWAHATI

Postal Code: 781034 Phone Number: 8076096460 Fax Number:

Created By: E19583 Last Upd By:

Created On: Last Upd On:

Approve Upload

After approved from HR side, then you can check Employee master data in IMIS (test) by

Via <http://bcloud.baba.co.in>

User ID: IMISMAIN

PW: IMISMAIN2021

Database : IMISWEB197

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** Himangshu Saikia [<mailto:himangshu.saikia@baba.in>]  
**Sent:** 20 September 2021 12:28 PM  
**To:** PNSrivastava <[pn.srivastava@baba.in](mailto:pn.srivastava@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>; Meghna Maurya <[meghna.maurya@baba.in](mailto:meghna.maurya@baba.in)>  
**Subject:** Re: HRMS Modification

Dear Sir,

The password you have provided is showing invalid.

Please check.

Regards

Himangshu Saikia

On 17-09-2021 18:02, PNSrivastava wrote:

Dear Himangshu,

Hope you start testing...

Pl. let me know if you have noticed.

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]  
**Sent:** 13 September 2021 03:01 PM

**To:** 'Himangshu Saikia' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** RE: HRMS Modification

Dear Himangshu,

As discussed with you, Pl. find below Link of HRMS – Employee Profile with approval option for testing on test database.

<http://192.168.0.93:8080/babatest197/f?p=405>

you can access Employee Master, Address and Education to check Information update from HRMS

Via <http://bcloud.baba.co.in>

User ID: IMISMAIN

PW: IMISMAIN2021

Database : IMISWEB197

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]  
**Sent:** 06 September 2021 03:52 PM  
**To:** 'Himangshu Saikia' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** RE: HRMS Modification

Dear Himangshu,

Pl. find below Link of HRMS – Employee Profile with approval option for testing on test database.

<http://192.168.0.93:8080/babatest197/f?p=405>

Note: I am working on Once Approval done by HR then update employee master (IMIS).

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]  
**Sent:** 21 August 2021 06:01 PM  
**To:** 'Himangshu Saikia' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** RE: HRMS Modification

Dear Himangshu,

Pl. find below Link of HRMS – Employee Profile for testing on test database.

<http://192.168.0.93:8080/babatest197/f?p=405>

Note: I am working on notification send by mail.

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** Himangshu Saikia [<mailto:himangshu.saikia@baba.in>]  
**Sent:** 17 August 2021 11:08 AM  
**To:** PNSrivastava <[pn.srivastava@baba.in](mailto:pn.srivastava@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** Re: HRMS Modification

Dear Sir,

As discussed, it seems Ok. Please proceed for further action at your end.

Regards

Himangshu Saikia

On 16-08-2021 18:03, PNSrivastava wrote:

Dear Himangshu,

A discussed with you, Pl. find below modified layout of HRMS Entry Screen.  
Pl. check and confirm.





Dashboard



My Profile



My Leave



My Attendance



My Salary



HR Policies



Download Forms



Dept. Attendance

Employee Name

E20086

Mr.



Parmatma Nand Sri

Marital Status

Married



Nationality

Indian

Religion

Hindu



Personal Email ID

Mobile Number

9599051968

Emergency Contact No

9936614875

Blood Group

B-

Emerg Contact Name

Emerg. Contact Relation

Emerg, Contact Mobile

Emerg.Contact Address

Address

Education

Experience

PF Details

Mediclaime Details



Go

Actions

Seq

Examination

Examination Name

Examination Board

Qualification Type: Educational



Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]  
**Sent:** 12 August 2021 12:19 PM  
**To:** 'Himangshu Saikia' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** RE: HRMS Modification

Dear Himangshu,

Pl. find below Link of HRMS – Employee Profile for testing on test database.

<http://192.168.0.93:8080/babatest197/f?p=405>

Note: I am working on notification send by mail.

Sincerely,



PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]  
**Sent:** 01 August 2021 04:41 PM  
**To:** 'Himangshu Saikia' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** RE: HRMS Modification  
**Importance:** High

Dear Himangshu,

Pl. find below screen shot of HRMS – Employee Profile.



[Dashboard](#)

[My Profile](#)

[My Leave](#)

[My Attendance](#)

[My Salary](#)

[HR Policies](#)

[Download Forms](#)

[Dept. Attendance](#)

Employee Details

Employee Name

E20086

Mr.

Parmatma Nand Srivastava

Date of Birth

10-JUN-69

Fathers Name

Sh. K.N. Srivastava

Mothers Name

Smt.Raj Kumari Srivastava

Marital Status

Married

Nationality

Indian

Religion

Hindu

Personal Email ID

Mobile Number

9599051968

Emergency Contact No

9936614875

Blood Group

B-

Gender

Male

Date of Joining

01-APR-15

Bank Ac Code

YES BANK LTD., NOIDA SECTOR-63

Bank Account

070499500001947

Department

Information Technology

Location

Sector 60, Noida

e-Mail ID

pn.srivastava@baba.in

Designation

Assistant General Manager

Job Cadre

M-4

Aadhar Card No

Pan Number

Emergency Contact Name

Emergency Contact Relationship

Emergency Contact Mobile

Emergency Contact Address

Voter ID

Driving License

Passport No

Others Doc No

Others Doc Name

Created By

Last UPD By

Created On

Last UPD On

Address

Education

Experience

PF Details

ESIC Details

Mediclaime Details

Q

Go

Actions

Add

Home

Application 168

Edit Page 1005

Session

View Debug

Debug

Page Info

Quick Edit

Theme Roller

Fax Number

Status

Created By

Cre

Address

Education

Experience

PF Details

ESIC Details

Mediclaime Details

Q

Go

Actions

Add

	Seq	Name of Org	Nature of Business	Start Date	End Date	Reason For Leaving	Salary Drawn	Status	Created By	Created On	Last Upd By	Last Upd C
<div></div>	10	ABG	Fiber Unit	01-FEB-21	01-AUG-21			New	E20086	01-AUG-2021 10:52		
<div></div>	20	TAF	Fibre Mfg Unit	01-JUL-00	31-DEC-20			New	E20086	01-AUG-2021 10:54	E20086	01-AUG-2021
<div><div>&lt;</div><div></div><div>&gt;</div></div>												
Total 2												

<div> <div>Address</div> <div>Education</div> <div>Experience</div> <div>PF Details</div> <div>ESIC Details</div> <div>Mediclaime Details</div> </div>											
<div> <div>Q</div> <div>Go</div> <div>Actions</div> <div>Add</div> </div>											
ID	Member Name	Date of Birth	Relationship	Study Flag	Nominee Share	Address	Status	Created By	Created On	Last Upd By	Last Upd On
10	ABC	01-AUG-2021	Wife		100	Delhi	New	E20086	01-AUG-2021 14:32	E20086	01-AUG-2021 15:50
20	Mr. YNC	01-AUG-2021	Others	Yes	100	New Delhi	New	E20086	01-AUG-2021 14:57	E20086	01-AUG-2021 14:59
Total 2											

## Employee Profile - Address



Seq \*

10

Address Type \*

Permanent ▾

Contact Person \*

Mr. XX

Status \*

New ▾

Address

Addr1

Addr2

Addr3

Country Code \*

India ▾

State Code \*

Uttar Pradesh ▾

District Code \*

Lucknow ▾

City Code \*

LUCKNOW ▾

Postal Code

123499

Phone Number

4566000000

Fax Number

5660000000

Created By

E20086

Last Upd By

E20086

Created On

Last Upd On

## Employee Profile - Experience



Record Seq \*

10

Name of Organization \*

ABG

Status \*

New



Nature of Business

Fiber Unit

Start Date \*

01-Feb-2021



End Date \*

01-Aug-2021



Salary Drawn

Reason for Leaving

Created By

E20086

Last Upd By

Created On

01-AUG-2021 10:52

Last Upd On

## Employee Profile - ESIC Details



Member Id \*

10

Member Name \*

ABC

Status \*

New



Date Of Birth \*

01-AUG-21



Relationship \*

Wife

Study Flag



Nominee Share \*

100

Address \*

Delhi

Created By

E20086

Last Upd By

E20086

Created On

01-AUG-2021 14:32

Last Upd On

01-AUG-2021 15:50

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]

**Sent:** 26 July 2021 12:45 PM

**To:** 'Himangshu Saikia' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>

**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>

**Subject:** RE: HRMS Modification

Pl. check and confirm



Dashboard
My Profile
My Leave
My Attendance
My Salary
HR Policies
Download Forms
Dept. Attendance

### Employee Details

Employee Name	E20086	Mr.	Parmatma Nand Srivastava	Designation	Assistant General Manager
Date of Birth	10-JUN-69			Job Cadre	M-4
Fathers Name	Sh. K.N. Srivastava			Aadhar Card No	
Mothers Name	Smt.Raj Kumari Srivastava			Pan Number	
Marital Status	Married			Emergency Contact Name	
Nationality	Indian			Emergency Contact Relationship	
Religion	Hindu			Emergency Contact Mobile	
Personal Email ID				Emergency Contact Address	
Mobile Number	9599051968				
Emergency Contact No	9936614875			Voter ID	
Blood Group	B-			Driving License	
Gender	Male			Passport No	
DOJ	01-APR-15			Others Doc No	
Bank Ac Code	YES BANK LTD., NOIDA SECTOR-63			Others Doc Name	
Bank Account	070499500001947			Created By	
Department	Information Technology			Last UPD By	
Location	Sector 60, Noida			Created On	
e-Mail ID	pn.srivastava@baba.in			Last UPD On	

Address
Education
Experience
PF Details
ESIC Details
Mediclaime

Education

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]  
**Sent:** 26 June 2021 07:19 PM  
**To:** 'Himangshu Saikia' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** RE: HRMS Modification

Dear Himangshu,

Pl. find below revised layout which is looking proper on Desktop and Mobile.

Pl. check and confirm.

Desktop Layout	
----------------	--

Employee Details	
Employee Name	E20086
Date of Birth	
Fathers Name	
Mothers Name	
Marital Status	
Nationality	
Religion	
Personal Email ID	
Mobile Number	
Emergency Contact No	
Alternate Contact No	
Blood Group	
Gender	
DOJ	
Bank Account	
Bank Name	
Grade	
Designation	
Department	
Location	
e-Mail ID	
Voter ID	
Driving License	
Passport No	
Others Doc No	
Others Doc Name	
Aadhar Card No	
Pan Number	
Emergency Contact Name	
Emergency Contact Relationship	
Emergency Contact Mobile	
Emergency Contact Address	
Created By	
Created On	
Last UPD By	
Last UPD On	

Emp	E20086
Date	
Father	
Mother	
Marital	
Nationality	
Religion	
Personal	
Mobile	
Emergency	
Alternate	

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]

**Sent:** 25 June 2021 06:42 PM

**To:** 'Himangshu Saikia' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>

Cc: 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>

**Subject:** RE: HRMS Modification

Dear Himangshu,

As you requested, I designed layout of Employee details.

Layout is good looking on desktop but on mobile layout complete change.

Pl. check and confirm.

Desktop Layout	M
----------------	---

#20086

Dashboard
 My Profile
 My Leave
 My Attendance
 My Salary
 HR Policies
 Download Forms
 Dept. Attendance

### Employee Details

Employee Name :	Ez		Voter Id	
Date Of Birth :			Voter Recid	
Father's Name :			Driving License	
Monther's Name :			Driving Lic Recid	
Marital Status :			Passport No	
Nationality :			Passport No Recid	
Religion :			Others Doc No	
E-mail ID (Personal) :			Others Doc Recid	
Mobile No. :			Others Doc Name	
Emergency Contact No. :			Aadhar Card No	
Alternate Contact No. :			Aadhar Card Recid	
Blood Group :				
Gender :				
DOJ :				
Bank Account :				
Bank Name :				
Grade :				
Designation :				

Employee Name :  
Date Of Birth :  
Father's Name :  
Monther's Name :  
Marital Status :  
Nationality :  
Religion :  
E-mail ID (Personal) :  
Mobile No. :  
Emergency Contact :  
Alternate Contact N :  
Blood Group :  
Gender :  
DOJ :  
Bank Account :  
Bank Name :  
Grade :  
Designation :  
Department :  
Location :



Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968



---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]  
**Sent:** 27 May 2021 03:32 PM  
**To:** 'Himangshu Saikia' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** RE: HRMS Modification

Noted

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** Himangshu Saikia [<mailto:himangshu.saikia@baba.in>]  
**Sent:** 27 May 2021 02:12 PM  
**To:** PNSrivastava <[pn.srivastava@baba.in](mailto:pn.srivastava@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** Re: HRMS Modification

Dear Sir,

As per screenshot shared with us, it seems Okay. Please go ahead with further modifications at your end.

Please ensure that all the data viewed in a single page.

Regards

Himangshu Saikia

On 26-05-2021 18:07, PNSrivastava wrote:

Pl. check this screen.

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]  
**Sent:** 26 May 2021 06:07 PM  
**To:** '[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** RE: HRMS Modification

Dear Himangshu,

As discussed with you, Pl. find attached Sample Screen of editing of Employees data.

Please confirm.

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]  
**Sent:** 26 May 2021 01:59 PM  
**To:** '[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** RE: HRMS Modification

Dear Himangshu,

Requested fields are added in HRMS – Employee Profile.  
(Ref. file '[SKM\\_C22721042215050.pdf](#)')  
([SKM\\_C22721042215050.pdf](#))

Pl. open ticket in Bugzilla to add below fields in IMIS – Employee Master

1. Alternate contact no
2. Personal Mail ID

I am working on the file '6th April 2021.pdf', will update you by coming Monday dated 31st May '21.

All above points are discussed & explained with you over the phone.

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** [himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in) [<mailto:himangshu.saikia@baba.in>]  
**Sent:** 24 May 2021 10:52 AM  
**To:** pn.srivastava <[pn.srivastava@baba.in](mailto:pn.srivastava@baba.in)>  
**Cc:** ks.yadav <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; kapurk <[kapurk@baba.in](mailto:kapurk@baba.in)>; amit.dutta <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>; himangshu.saikia <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Subject:** Re: HRMS Modification

Dear Sir,

Request you to kindly update on further progress of HRMS Modification.

Regards  
Himangshu Saikia  
HR

---

**From:** "himangshu.saikia" <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**To:** "pn.srivastava" <[pn.srivastava@baba.in](mailto:pn.srivastava@baba.in)>  
**Cc:** "ks.yadav" <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>, "kapurk" <[kapurk@baba.in](mailto:kapurk@baba.in)>, "amit.dutta" <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>

**Sent:** Saturday, May 8, 2021 12:57:02 PM  
**Subject:** Re: HRMS Modification

Dear Sir,

Thanks for the update.

Regards  
Himangshu Saikia

---

**From:** "pn.srivastava" <[pn.srivastava@baba.in](mailto:pn.srivastava@baba.in)>  
**To:** "himangshu.saikia" <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** "ks.yadav" <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>, "kapurk" <[kapurk@baba.in](mailto:kapurk@baba.in)>, "amit.dutta" <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Sent:** Friday, May 7, 2021 4:07:11 PM  
**Subject:** RE: HRMS Modification

Dear Himanshu,

Pooja is working loan application, next working on Employee Advance then Employee profile.

Sincerely,

PNSrivastava  
Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** PNSrivastava [<mailto:pn.srivastava@baba.in>]  
**Sent:** 07 May 2021 04:01 PM  
**To:** '[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)' <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** 'ks.yadav' <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; 'kapurk' <[kapurk@baba.in](mailto:kapurk@baba.in)>; 'amit.dutta' <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** RE: HRMS Modification

Ms. Pooja is working on

Sincerely,

PNSrivastava

Dharampal Premchand Limited  
A-34/35, Sector-60, Noida-201301  
Land-line : +91-120-4624713, Mobile No : +919792971968

---

**From:** [himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in) [<mailto:himangshu.saikia@baba.in>]  
**Sent:** 07 May 2021 01:18 PM  
**To:** pn.srivastava <[pn.srivastava@baba.in](mailto:pn.srivastava@baba.in)>  
**Cc:** ks.yadav <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>; kapurk <[kapurk@baba.in](mailto:kapurk@baba.in)>; amit.dutta <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**Subject:** Re: HRMS Modification

Dear Sir,

Request you to kindly update on further progress of HRMS Modification.

Regards  
Himangshu Saikia  
HR

---

**From:** "amit.dutta" <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>  
**To:** "himangshu.saikia" <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**Cc:** "PNSrivastava" <[pn.srivastava@baba.in](mailto:pn.srivastava@baba.in)>, "ks.yadav" <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>, "kapurk" <[kapurk@baba.in](mailto:kapurk@baba.in)>  
**Sent:** Friday, May 7, 2021 11:55:35 AM  
**Subject:** Re: HRMS Modification

Any update on this ?

---

**From:** "himangshu.saikia" <[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
**To:** "PNSrivastava" <[pn.srivastava@baba.in](mailto:pn.srivastava@baba.in)>  
**Cc:** "amit.dutta" <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>, "ks.yadav" <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>, "kapurk" <[kapurk@baba.in](mailto:kapurk@baba.in)>  
**Sent:** Thursday, April 22, 2021 3:09:16 PM  
**Subject:** Re: HRMS Modification

Dear Sir,

As required, please find attached screenshots of Employee Master and have marked the fields accordingly.

Attached the previously forwarded worksheet also for your reference.

Please note the abbreviations:

1. EAM - Edit + Approval + Mail
2. E - Employee Edit Only
3. N - New Field to be added.

Regards

Himangshu Saikia

Regards

Himangshu Saikia

On 09-04-2021 10:25, Himangshu Saikia wrote:

Dear Sir,

Okay. Noted.

Regards

Himangshu Saikia

On 09-04-2021 09:41, PNSrivastava wrote:

Let Sh KK Ji will design tables for development.

Sincerely,

PNSrivastava

Dharampal Premchand Limited

A-34/35, Sector-60, Noida-201301

Land-line : +91-120-4624713, Mobile No : +919792971968

**From:** Himangshu Saikia [<mailto:himangshu.saikia@baba.in>]

**Sent:** 08 April 2021 12:09 PM

**To:** PNSrivastava <[pn.srivastava@baba.in](mailto:pn.srivastava@baba.in)>; baba-pop <[kapurk@baba.in](mailto:kapurk@baba.in)>

**Cc:** MR. AMIT DUTTA <[amit.dutta@baba.in](mailto:amit.dutta@baba.in)>; kamal yadav <[ks.yadav@baba.in](mailto:ks.yadav@baba.in)>

**Subject:** Re: HRMS Modification

Dear Sir,

Refer to the discussion, PFA revised working sheet with workflows, policies and formats to be additionally implemented in the existing HRMS.

Regards

Himangshu Saikia

On 03-04-2021 16:56, Himangshu Saikia wrote:

Dear Sir,

As per discussion on proposed changes, pfa working sheet for your necessary action.

Regards

Himangshu Saikia



On 27-03-2021 14:09, Himangshu Saikia wrote:

Dear Sir,

Please find attached proposed flow chart of the process for other approvals.

Regards

Himangshu Saikia

On 26-03-2021 16:35,  
kapurk@baba wrote:

Dear Himangshu,

What will be the process for approval of these changes? Pls give us a flow chart similar to the flow chart for loan approval.

with regards  
Kamal Kapur



On 16-  
Mar-  
2021, at  
18:05,  
Himangs

hu  
Saikia  
<[himangshu.saikia@baba.in](mailto:himangshu.saikia@baba.in)>  
wrote:

Dear Sir,  
In  
referenc  
e to  
HRMS  
applicati  
on  
develop  
ed by  
the IT  
Departm  
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have a  
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meeting.  
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time.  
Regards  
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Saikia

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**Dharampal Premchand Ltd.**

**Address : A-34 & 35, Sector-60, NOIDA-201301, U.P. INDIA**

**Epbx : 0120-4624600**

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